

## Basic CPT Coding

*Presented by Marty Sloop, CPC*

Did you receive your coding training on the job? Do you know one of the coding guidelines is: Do not select a CPT code that merely approximates the service provided? Are you aware many instructions in the CPT book lead you to alternative codes to describe the service provided?

Join other coders in this interactive seminar designed to strengthen your skills. At the end of the two-days, you'll be more confident in selecting the proper code to describe the service, increase your familiarity with the code book, know where to look for guidelines in each section and understand how to quickly use the code book "helps."

At the end of this program you should be able to:

- Differentiate CPT structures and how they are used
- Explain the structure, format and conventions of the CPT code book
- Identify valuable resources to help with coding
- Describe the various sections of CPT

Date:	October 8-9 (two-day session)
Code:	081008
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Time:	8:30 am – 4:30 pm local time each day
Registration	Member/Staff – \$399 Additional Staff – \$379 Nonmember – \$559

Lunch is provided.  
Bring your 2008 CPT book.

## Intermediate CPT Coding

*Presented by Marty Sloop, CPC*

Physicians and administrators appreciate exceptional coding expertise when they receive correct payments and fewer denials. But coding is not static. Therefore, experienced coders and billers must continually fine-tune their skills to stay current with constant and subjective changes. During this interactive workshop, coders will discuss correct coding, plus how to prevent denials for bundled codes.

Codes for evaluation and management (E/M) services are used most frequently, representing a higher percentage of total revenue than more intensive services. This session will include a review all E/M codes – plus appropriate documentation for them – and conclude with coding exercises.

Participants will discuss modifiers and their correct usage before ending with coding exercises. The surgery package, which includes how to code from an operative report, is a highlight of the surgery portion of the training. A review of radiology procedures and injection guidelines completes the day.

At the end of the program you should be able to:

- Describe the process of assigning appropriate code(s)
- Recognize the importance and proper use of CPT and HCPCS modifiers
- Apply guidelines relating to E/M, consultation, critical care, surgery and radiology codes
- Discuss why incorrect coding affects reimbursement
- Summarize how to use the Correct Coding Initiative and understand its effects

Date:	October 29
Code:	081029
Location:	Scott Memorial Hospital 1451 North Gardner Scottsburg, IN 47170 (812) 752-3456
Time:	9 am – 3 pm local time
Registration	Member/Staff – \$199 Additional Staff – \$179 Nonmember – \$289

Lunch is provided.  
Bring your 2008 CPT book.

## Basic ICD-9-CM Training

*Presented by Sandy Distler, CCS-P*

Those pesky ICD-9-CM codes explain to the payer the reason a patient received medical services on any given day. The diagnosis codes establish medical necessity, explain how sick a patient is, why vaccines are given – and contain a plethora of additional information. Assigning the correct ICD-9 code to the claim is, therefore, extremely important.

During this interactive beginner's session, you will review the ICD-9 guidelines for diagnosis coding in a physician's office, discover the proper way to use the index, understand the meaning of punctuation, symbols and notations, and learn the proper use of V codes. The class will participate in coding exercises to reinforce important coding concepts.

Date:	July 9
Code:	080709
Location:	Gasthof Amish Village County Road 650 East (1 Mile North of U.S. 50) Montgomery, IN 47558 (812) 486-4900
Date:	July 16
Code:	080716
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762

Time:	9 am – 3 pm local time
Registration	Member/Staff – \$199 Additional Staff – \$179 Nonmember – \$289

Lunch is provided.  
Bring your 2008 ICD-9-CM book.

## Intermediate ICD-9-CM Coding

*Presented by Marie Felger, CPC, CCS-P*

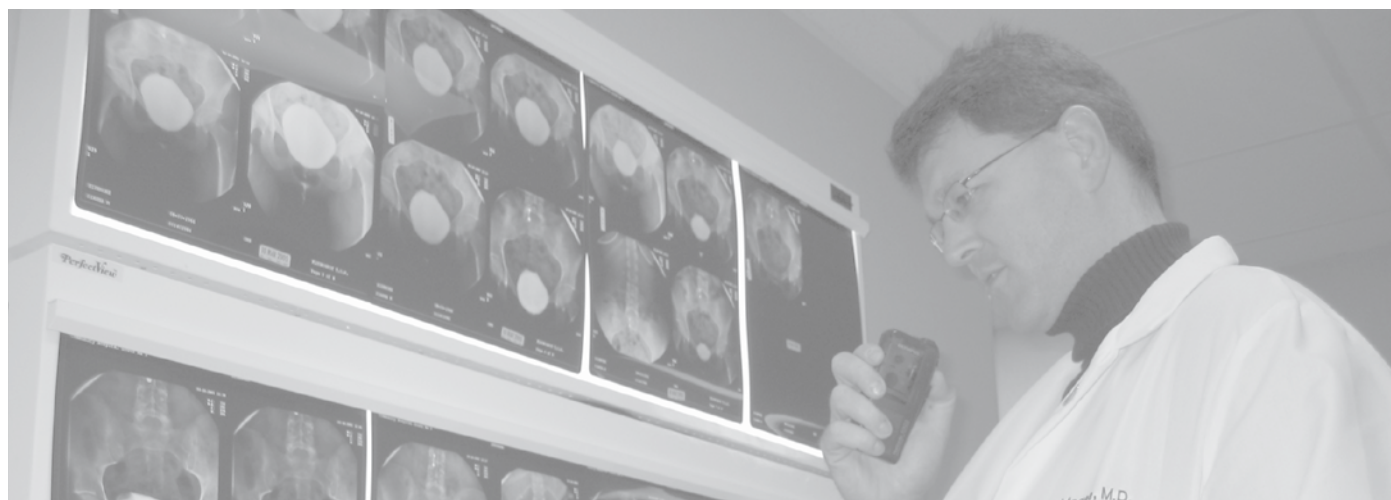
You can avert claim denials by correctly and precisely coding the most acute reason for seeing the patient. Using the most precise diagnosis code verifies medical necessity. Insurance companies also use ICD-9-CM codes for statistical purposes to determine usage of services by physicians. Correct diagnosis coding identifies very sick patients who need extra care and explains a physician's high service usage.

During this session designed for experienced coders, you'll review the circumstances requiring V codes and discuss the value of using E codes. Plus, you'll review the use of the neoplasm table, injuries, late effects, complications and other coding challenges.

Date:	August 14
Code:	080814
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Date:	August 19
Code:	080819
Location:	Memorial Hospital of South Bend Auditorium 615 North Michigan Street South Bend, IN 46601 (574) 647-1000

Time:	9 am – 3 pm local time
Registration	Member/Staff – \$199 Additional Staff – \$179 Nonmember – \$289

Lunch is provided.  
Bring your 2008 ICD-9-CM book.



## Health Insurance 101

*Presented by Karen Bartrom, CPC*

Guidelines change like the weather, so staying current with the insurance industry can be an overwhelming task. However, a good grasp of health insurance basics can give someone new to the medical office a solid foundation.

During this introductory workshop, participants learn about different types of insurance policies and the information needed to properly bill each one. We'll cover important insurance terminology, discuss how to keep track of policies, and learn what patient information is needed.

At the end of this program you should be able to:

- Distinguish basic health insurance terminology and understand various types of contracts
- Develop problem-solving skills to interpret insurance claim denials
- Recognize available resources for resolving claim problems

Date:	July 10
Code:	080710
Location:	Indian American Cultural Center 8605 Merrillville Road Merrillville, IN 46410 (219) 756-1111
Date:	November 5
Code:	081105
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Date:	November 19
Code:	081112
Location:	Clifty Inn at Clifty Falls State Park 1501 Green Road Madison, IN 47250 (812) 273-8885

Time:	9 am – 2:30 pm local time
Registration	Member/Staff – \$179 Additional Staff – \$159 Nonmember – \$259

Lunch is provided.

## Collections

*Presented by Sandy Distler, CCS-P*

Your accounts receivable (A/R) reveals more than simply how many patients have not paid their bills or which insurance companies are slow to pay. A/R can disclose a great deal about the operations of your practice.

Designed for physicians who bill patients and insurance companies for services rendered, this intermediate-level lecture will teach you how to interpret and improve the performance of your revenue cycle, while instructing you about effective use of collection tools. Resources, procedures, sample documentation and best practices will be offered.

Other topics include strategies to minimize denials, maximize reimbursement, decrease A/R, improve pre-service collection efforts and verify that third-party payers are reimbursing correctly.

Lastly, you'll review the entire reimbursement process, including the importance of compliance and policy manuals, and strategic positioning at the front office to maximize collection results.

Date:	August 6
Code:	080806
Location:	Courtyard Columbus Tipton Lakes 3888 Mimosa Drive Columbus, Indiana 47201 (812) 342-8888
Date:	August 27
Code:	080827
Location:	Holiday Inn Express Hotel & Suites 5915 Ellison Road Fort Wayne, IN 46804 (260) 459-1888

Time:	9 am – 3 pm local time
Registration:	Member/Staff – \$199 Additional Staff – \$179 Nonmember – \$289

Lunch is provided.



## Coding and Medicare Updates for 2009

*Presented by Jeri Biedenkopf, RN, and Sandy Distler, CCS-P*

Every year brings changes – new codes, new regulations, new coverage for procedures – and 2009 will be no exception. Join us for a review of the changes as you prepare for the coming year.

Date:	December 3
Code:	081203
Location:	The Avalon Manor 3550 East Lincoln Highway Merrillville, IN 46410 (219) 945-0888
Date:	December 4
Code:	081204
Location:	Das Dutchman Essenhaus 240 U.S. 20 Middlebury, IN 46540 (800) 455-9471
Date:	December 5
Code:	081205
Location:	Holiday Inn Express Hotel & Suites 5915 Ellison Road Fort Wayne, IN 46804 (260) 459-1888
Date:	December 8
Code:	081208
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762

Date:	December 9
Code:	081209
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Date:	December 10
Code:	081210
Location:	Falls of the Ohio State Park 201 West Riverside Drive Clarksville, IN 47129 (812) 280-9970
Date:	December 11
Code:	081211
Location:	Black Buggy Restaurant and General Store 4920 Davis Lant Drive Evansville, IN 47715 (812) 473-0012
Time:	9 am - Noon
Registration:	Member/Staff — \$79 Nonmember — \$129

# MINI CODING SYMPOSIUM

## Gastroenterology Coding Update

*Presented by Pat Schmitter, CPC*

During this interactive session, you will review coding challenges specific to the gastroenterology practice. Medicare Part B is auditing for the correct use of consultation codes. You will learn the elements that must be documented to bill a consultation and the difference between a referral and a consult.

Attend this session and learn coding tips to help you improve your reimbursement. Accurate procedural and diagnosis coding will help you describe in the best way possible the services you rendered to your patients.

At the end of this program you should be able to:

- Differentiate CPT structures and how they are used
- Recognize the CPT differences for base and indented endoscopy procedure codes
- Bill procedures using modifiers to better describe the service rendered
- Accurately code evaluation and management services, including consultations

Date:	September 24
Code:	080924A (Gastroenterology)
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Time:	9 am – Noon local time
Registration:	Member/Staff – \$129 Nonmember – \$169

Bring your 2008 CPT book.

## ENT Coding Update

*Presented by Pat Schmitter, CPC*

Are you a veteran otolaryngology coder? Join other ENT coders for this workshop designed to recharge your coding skills. You'll be challenged with coding case studies specific to this specialty. You'll discuss coding nuances as you analyze the documentation and select the proper codes.

Coding experiences (diagnostic and procedural) used throughout the program will stimulate discussion while solidifying and sharpening your coding skills.

At the end of this session you should be able to:

- Explain the process for selecting a proper code for unusual procedures
- Discuss effects of reporting office procedures with E/M services
- Appropriately use modifiers in ENT coding
- Recognize the peculiarities of ENT coding

Date:	September 24
Code:	080924B (ENT)
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Time:	1 – 4 pm local time
Registration:	Member/Staff – \$129 Nonmember – \$169

Bring your 2008 CPT book.



# MINI CODING SYMPOSIUM

## Neurology Coding Update

*Presented by Barbara J. Hohenstein, RN, CCS, CCS-P*

This program covers CPT, HCPCS and ICD-9-CM coding updates for neurology. In addition, specifics on nerve conduction, EMG, CCI edits as well as Part B LCDs that affect reimbursement will be covered.

At the end of this session you should be able to:

- Understand CPT codes used for sensory and motor nerve conduction studies
- Identify the appropriate use of the 59 modifier
- Identify where to locate state LCD policies from the Part B carrier

Date:	September 25
Code:	080925A (Neurology)
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Time:	9 am – Noon local time
Registration:	Member/Staff – \$129 Nonmember – \$169

Bring your 2008 CPT book.

## Wound Care Coding Update

*Presented by Barbara J. Hohenstein, RN, CCS, CCS-P*

This program will include CPT, HCPCS and ICD-9-CM coding for wound care. Included will be those LCDs that affect reimbursement and medical necessity issues, as well as issues for physician coding of wound care performed in an outpatient facility.

At the end of this session you should be able to:

- Identify different levels of debridement with CPT codes
- Understand the correct use of the 59 modifier in wound care
- Understand the local Part B carrier's LCD for wound care

Date:	September 25
Code:	080925B (Wound Care)
Location:	ISMA Headquarters Office 322 Canal Walk Indianapolis, IN 46202 (800) 257-4762
Time:	1 – 4 pm local time
Registration:	Member/Staff – \$129 Nonmember – \$169

Bring your 2008 CPT book.



# General Seminar Information and Registration

## Confirmation

Upon receipt of your registration and payment, a confirmation letter will be faxed or e-mailed to you. Please review this letter carefully to ensure that all the information is correct. If your confirmation does not arrive three working days before the seminar, please call Liz Collison at the ISMA to verify your registration.

## Substitutions/Cancellations

Someone can substitute for you at any time; just call and let us know. We understand circumstances arise that may require you to cancel your registration. Please provide written notice at least five (5) days in advance of the scheduled program. You will receive a refund of your registration fee, less a \$25 processing charge.

## Five ways to register:

1. **MAIL** completed registration form and payment to: ISMA, Attn: Seminars, PO Box 803, Indianapolis, IN 46206-0803. When using this method of payment, please call Liz Collison first and pre-register by phone. Allow 10 business days for the registration and payment to reach the ISMA.
2. **CALL** Liz Collison at (800) 257-4762 and have your credit card information ready.
3. **FAX** completed form with credit card information to Liz Collison at (317) 261-2076.
4. **E-MAIL** Liz Collison at [ecollison@ismanet.org](mailto:ecollison@ismanet.org).
5. **ONLINE** registration at [www.ismanet.org/signup.aspx](http://www.ismanet.org/signup.aspx).

*Payment is due 5 days prior to the seminar.*

## Program Specifics

- All times are local.
- The meeting rooms are usually cold. We recommend bringing a sweater or jacket to insure your comfort during seminars.

## ISMA Professional Development Registration Form

Name	Title	E-mail	Program Code	Cost

Total:

Organization \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone \_\_\_\_\_

Fax \_\_\_\_\_

Are you an ISMA member? ☐ yes ☐ no

Does an ISMA member employ you? ☐ yes ☐ no

ISMA member: \_\_\_\_\_

### I will be paying by:

☐ Check — payable to Indiana State Medical Association

☐ Charge: ☐ VISA ☐ MasterCard

Acct. # \_\_\_\_\_

Exp. Date \_\_\_\_\_

Print name of cardholder: \_\_\_\_\_

Signature of cardholder: \_\_\_\_\_

Note: Credit card information will not be retained