



2024 ISMA ACCREDITATION SERVICES - FEE SCHEDULE

This information outlines the fees charged to ISMA Accredited Providers, which are subject to change each year. Providers are accountable for timely submission of fees that are required either to attain or maintain accreditation.

ANNUAL ACCREDITATION SERVICE FEE

Fee for annual accreditation services provided by the ISMA – variable, depending on the size of the provider’s CME program (see attached Table used in this calculation).

Tier	2024 Pass-Through Fee to ACCME	2025 Pass-Through Fee to ACCME
Tier 1 -	\$2,425 (includes a \$900 fee)	\$2,475 (includes a \$950 fee)
Tier 2 -	\$2,675 (includes a \$1,150 fee)	\$2,725 (includes a \$1,200 fee)
Tier 3 -	\$3,175 (includes a \$1,650 fee)	\$3,275 (includes a \$1,750 fee)
Tier 4 -	\$4,775 (includes a \$3,250 fee)	\$4,925 (includes a \$3,400 fee)
Tier 5 -	\$6,525 (includes a \$5,000 fee)	\$6,775 (includes a \$5,250 fee)

PRE-APPLICATION SERVICE FEE

Fee for consideration of a pre-application for ISMA accreditation \$100

INITIAL APPLICANT SURVEY SERVICES

Fee for the receipt of a self-study report and associated material to consider initial ISMA accreditation \$2,500

REACCREDITATION FEE

No reaccreditation application fee; however, see *Additional Services* section for applicable fees

ISMA ADDITIONAL SERVICES

EXTENSION SERVICE

Fee for a one-time, six-month extension of a provider’s accreditation term and/or decision cycle \$300

PROGRESS REPORT SERVICE

Fee for Providers who are required to submit a Progress Report or go through an additional Focused Review during the initial accreditation process. \$300

SURVEYOR SERVICES

Though a reaccreditation application fee is no longer assessed, providers will be billed a flat fee for a CME Accreditation Teleconference Interview \$100

*Alternate formats will have additional costs charged to providers

LATE FEES

Assessed to providers who do not meet PARS and Progress Report deadlines \$100
 Assessed to providers who do not meet Reaccreditation Application deadlines \$500

CONSULTATION SERVICES

Consultation services are available from ISMA to an organization that needs assistance in establishing a CME program. Hourly rate applies. \$250



TIERED FEE STRUCTURE FOR STATE-ACCREDITED PROVIDERS, 2024 - 2025

Tier	Total Activities 2020 – 2022	Total Learner Interactions 2020 – 2022	State-Accredited Providers: 2024 Pass-Through Fee to ACCME	State-Accredited Providers: 2025 Pass-Through Fee to ACCME
Tier 1	43 or fewer	4,466 or fewer	\$900	\$950
Tier 2	44 – 135	4,467 – 15,422	\$1,150	\$1,200
Tier 3	136 – 905	15,423 – 164,727	\$1,650	\$1,750
Tier 4	906 – 1,906	164,728 – 634,356	\$3,250	\$3,400
Tier 5	More than 1,906	More than 634,356	\$5,000	\$5,250

NON-ACCREDITATION OR VOLUNTARY WITHDRAWAL OF ACCREDITATION:

The standard effective date for non-accreditation decisions is six months from the date of the ISMA non-accreditation action. In certain cases, a shorter time frame may be assigned. Providers that receive non-accreditation decisions are responsible for payment of all fees. Failure to do so will result in immediate non-accreditation.

If an applicant for reaccreditation cannot meet the accreditation process deadlines, their accreditation term may be extended once, up to eight months, with written request from the applicant. The accreditation status of a provider will automatically revert to non-accreditation at the end of their accreditation term unless ISMA has taken action to extend their term of accreditation or ISMA has rendered a new accreditation decision.

OF IMPORTANCE:

Providers must notify ISMA in writing of their intent to voluntarily withdraw from the accreditation system.

No refunds will be given for Annual Accreditation Fees collected from providers requesting voluntary withdrawal or those not seeking reaccreditation.

Since ISMA pays pass-through fees to ACCME in January of each year, it is imperative that Indiana providers make any decision to withdraw before the end of each calendar year, when provider invoices are generated and received.