Reporting Cases of COVID-19 in NBS

Indiana State Department of Health
Epidemiology Resource Center

WHAT IS COVID-19?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. Patients with COVID-19 have experienced mild to severe respiratory illness, including fever, cough and shortness of breath. The virus that causes COVID-19 is a novel (new) coronavirus. It is not the same as other types of coronaviruses that commonly circulate among people and cause mild illness, like the common cold.

REPORTING OF COVID-19 IN NBS

Starting April 19, ISDH enabled the reporting of clinical COVID-19 cases through the statewide surveillance system, NBS, in addition to the already reportable laboratory confirmed cases. Clinical cases of COVID-19 (2019 Clinical Novel Coronavirus) are patients without lab results or with negative lab results where the healthcare provider believes the patient's illness is caused by SARS-CoV-2. This document provides reporters with NBS accounts guidance about how to report clinical cases of COVID-19 and laboratory-confirmed cases of SARS-CoV-2 infection.

The Indiana State Department of Health (ISDH) requires all mandated entities report any cases and deaths due to COVID-19 or SARS-CoV-2 infection to ISDH as soon as possible to provide timely intervention and direction to the state's response to the public health emergency.
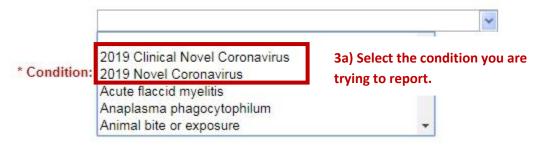
NBS CONDITIONS FOR REPORTING

2019 Novel Coronavirus – Patients who have a positive laboratory result for SARS-CoV-2.

2019 Clinical Novel Coronavirus – Patients who have a negative laboratory result or no test for SARS-CoV-2 where the healthcare provider believes the patient's illness is caused by SARS-CoV-2.

NBS REPORTING INSTRUCTIONS

Patients with confirmed or clinical COVID-19 should be reported immediately to the ISDH following the instructions below:

1. Log in to NBS.
2. Search for the patient
   a. If the patient is already in the system enter the patient profile and add a new morbidity report.
   b. If the patient is new, click "Add New" and enter demographic information for the patient. Then add a new morbidity report.
3. Report Information
   a. Condition = Select the appropriate condition for what you are reporting
   b. Please see the definitions above or the decision tree on the next page to determine whether to you should select "2019 Novel Coronavirus" or "2019 Clinical Novel Coronavirus."
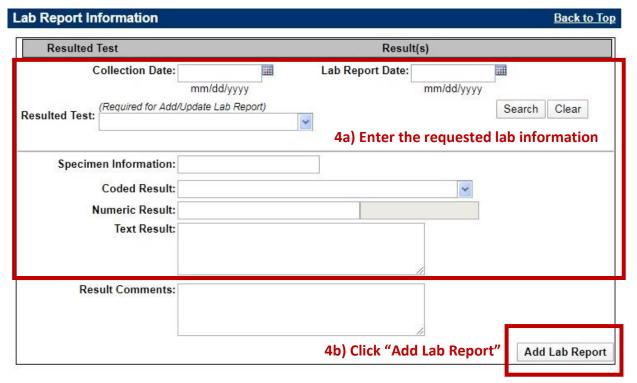

* Condition:
2019 Clinical Novel Coronavirus
2019 Novel Coronavirus
Acute flaccid myelitis
Anaplasma phagocytophilum
Animal bite or exposure

3a) Select the condition you are trying to report.

4. Lab report information (required if reporting positive or negative results)
   a. Enter the lab information.
      i. Please wait to report a case until the laboratory results are returned.
   b. Once the lab report information has been entered, click "Add Lab Report"

5. Attachment information
   a. Please attach any medical records you have available, particularly if you are reporting a "2019 Clinical Novel Coronavirus" case.
   b. Attaching medical records, if possible, will limit follow up calls from the health department to get additional information required for a case investigation.
   c. Please avoid the use of any special characters (e.g. -, #, $, %, etc.) in the file name of your attachment.
6. After you complete the Morbidity Report click "Submit."

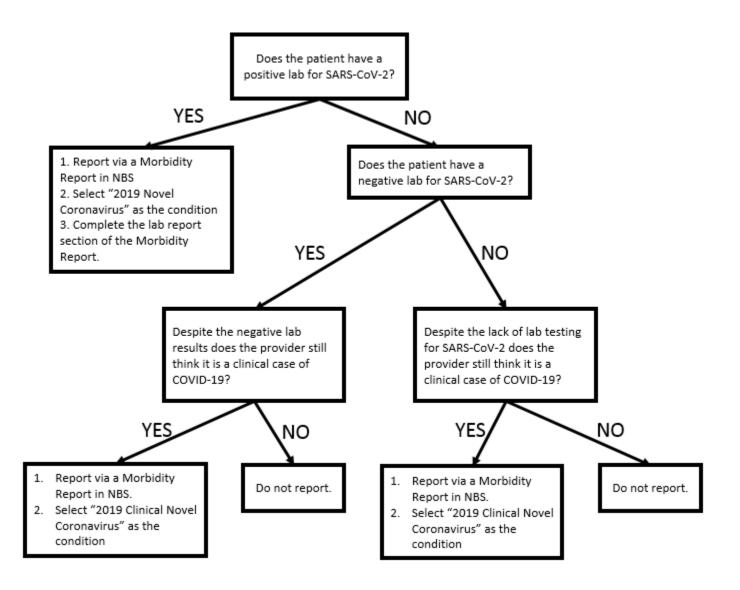   **Please see the "Important Considerations" section and the NBS Reporting Algorithm on the next page**.

IMPORTANT CONSIDERATIONS:

1. If you are reporting a case of "2019 Clinical Novel Coronavirus" please attach medical records to the case or copy and paste notes into the comments box so that it is clear that it is a case of "2019 Clinical Novel Coronavirus."
2. If laboratory results are pending, please wait until receipt of those results before reporting as either "2019 Novel Coronavirus" or "2019 Clinical Novel Coronavirus."

WHAT IF I DON'T HAVE AN NBS ACCOUNT

If you don't have an NBS account, please report your 2019 Novel Coronavirus and 2019 Clinical Novel Coronavirus cases to your local health department.

NBS REPORTING ALGORITHM