

ISMA MEDICAL MISSION SPONSORSHIP

PROGRAM STANDARDS AND TERMS

ISMA Policy requires “that the ISMA each year sponsor either a physician or a medical student applicant on a medical mission trip.” This document establishes the standards for selection and terms of receipt for the Sponsorship.

Eligibility. To be eligible for the Sponsorship, an applicant must meet the following criteria:

1. Be a current member of the ISMA, and have been a member for at least 1 full calendar year at the time of application.
2. Not be a current member of the ISMA Board of Trustees.
3. Submit an application no later than October 1 of the year preceding the medical mission trip.
4. Provide information regarding the dates, location, and purpose of the mission.
5. Be able to complete the mission by the conclusion of the calendar year immediately following the application date.

Amount. The Sponsorship shall be in an amount large enough to cover qualified expenses for the mission. Qualified expenses include reasonable costs for airfare, transportation, meals, accommodations, and medical supplies for the trip. Qualified expenses do not include costs associated with anyone other than the awardee or that are paid, reimbursed, or otherwise covered by another organization. The Sponsorship shall be paid on a reimbursement basis, and only those costs properly documented shall be reimbursed. The Sponsorship amount shall not exceed \$5,000.

Selection. At its first meeting after the application deadline, the ISMA Executive Committee shall review timely applications to ensure the trip has proper medical and charitable components. At the next meeting of the ISMA Board of Trustees, or at such other time as designated by the Board, the Sponsorship awardee shall be selected randomly – by pulling applications from a hat, using a random number generator, or some other blind selection process – from the applications approved by the Executive Committee. Only one Sponsorship may be awarded per calendar year.

Terms. To receive Sponsorship funds, an awardee shall:

1. Attend the medical mission trip.
2. Provide a one-page follow up report summarizing the medical mission trip within sixty (60) days of the return from the mission trip.
3. Provide documentation of qualified expenses incurred on the trip within sixty (60) days of the return from the mission trip.