INSTRUCTIONS TO REGISTER FOR AND ACCESS
ISMA WEBINARS

Any of the webinars within the ISMA's current Opioid Webinar Series will count toward meeting Indiana's new 2-hour mandatory CME requirement. Each webinar is 1 hour long.

The online catalog can be accessed at
https://www.ismanet.org/ISMA/Registration/webinar_list.aspx.
(Or on the ISMA homepage click on: Education…… Seminars & Webinars)

In order to register, a provider should:
- Click on title of desired opioid webinar within the catalog
- Read through program description
- Click on "**Register**" button
- Search for your name entering Last Name & First Initial
- Click on your name once it pops up, to bring up registration page
- **If your name is not found in the system, as a non-member physician, NP, PA or otherwise, click on the "Add Contact Info" button and follow the prompts to create a simple profile; <u>required fields are identified with an *</u>. If you do not find your corporation/practice name, you may simply populate your primary office address in the address fields. The email address you provide is of utmost importance and should be one you check regularly.**

Sorry, we could not find you. Double check the values entered and try again or [Add Contact Info] ⬅

- Click the "**Continue**" button, and then the "**Register**" button
- At ISMA Registration Checkout, click "**Process Registration**" button
- An immediate email will be sent to you from the system, confirming your registration

In order to access:

- A separate email will be sent to you within same or next business day containing a URL link and log-in information
- If you are a new user and/or non-member, you must establish a UserID & Password. (You will find instructions for this contained within the email.)
- Once you view the webinar you must fill out the online Program Evaluation in order to complete the process and receive your CME Certificate, which will be sent via email at a later date.
- CME Certificates are currently being processed manually, in groupings, about every 2 weeks.